



Office of Interdisciplinary Programs
Advising Appointment and Walk-in Guidelines
Creative Writing, Ethnic Studies and Religious Studies

Prior to advising, please make sure you have a pen/pencil and paper handy; be ready to jot down any information given to you by your advisor. Make sure to run your “**Degree Check**” on **GROWL** before you come in for advising. If you have questions about the degree check, please print it out and bring it with you. Be prepared with questions and have any required forms or petitions **filled out prior to meeting with your advisor**.

Walk-in Advising

Walk-in advising appointments are **10 minutes long**. Students can sign in for a walk-in appointment in the lobby area of the Interdisciplinary Advising area.

If you have questions or concerns similar to the ones listed below you should be signing up for a walk-in advising session:

- “Will this course satisfy a breadth requirement?”
- “Can/should I change my grading basis for this class?”
- “I would like a unit increase for the quarter”
- “I need to get a petition signed, and I do not have questions about it”
- “I would like to drop this class” * **Requires Enrollment Adjustment Form after 3rd week**
- “I would like to add a class” * **Requires Enrollment Adjustment Form after 3rd week**
- “I would like to change my grading basis for this class” * **Requires Enrollment Adjustment Form after 3rd week**

Appointments

Advising appointments are **30 minutes long**. **Advising appointments can be made by calling (951) 827-1583.**

If you have questions or concerns similar to the ones listed below you should be signing up for an advising appointment session:

- “I would like to change my major”
- “Am I on track to graduate?”
- “I would like to do a degree check”
- “I need my advisor to review my classes for EAP/ Study Abroad”
- “I need to substitute a class this quarter”
- “I need help choosing my classes for next quarter”
- “I have questions about summer school (at UCR or a community college)”
- “I need to submit a petition and I have questions about it”
- “I have questions regarding graduation”

***** DO NOT USE YOUR CELL PHONE TO TEXT OR TO ANSWER CALLS DURING YOUR ADVISING SESSION*****

Remember to schedule an advising appointment with Janice Wilkins, please call (951) 827-1583

Creative Writing Website: www.creativewriting.ucr.edu

Ethnic Studies Website: www.ethnicstudies.ucr.edu

Religious Studies Website: www.religiousstudies.ucr.edu